



# Application Form / Check List

## House Energy Ratings Assessment (HERA)

### WJ ADAMS Building Designer

1 Rainbow Street Hallett Cove SA 5158  
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#### A. Applicant Details

Business Name \_\_\_\_\_

Contact person \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_ P'code \_\_\_\_\_

Telephone numbers:

Business \_\_\_\_\_

Home \_\_\_\_\_

Facsimile \_\_\_\_\_

Mobile \_\_\_\_\_

Email \_\_\_\_\_

#### B. Rating required for:

Tick appropriate box

a house design

a constructed house

self-rated house using 2<sup>nd</sup> Gen. software  
(attach copy of file on disk or send electronically)

#### C. Design details:

1. Name of house design \_\_\_\_\_

2. To be constructed at Lot \_\_\_\_\_ No \_\_\_\_\_

\_\_\_\_\_ P'code \_\_\_\_\_

3. Is the house located

Tick appropriate box

coastal/cliff top  rural

suburban  inner city

4. Type of external walls

brick veneer Frame type:

weatherboard  timber

cavity brick  metal

other \_\_\_\_\_

*If more than one type of wall, indicate extent on plans*

5. Type of floors

Ground floor:

slab on ground

timber

suspended slab

First Floor:

timber

suspended slab

Floor coverings:

carpet  tiled

Other \_\_\_\_\_

*Please indicate area and location on plans*

6. What levels of insulation have been added:

(a) in the ceiling?  R2.5

R3.0

R3.5

R4.0

Insulation type \_\_\_\_\_

Is reflective foil sarking also used under the roof?

yes  no

(b) in the walls?  R1.5

R2.0

reflective foil

Insulation type \_\_\_\_\_

(c) under the floor?  none

reflective foil

R1.0

Insulation type \_\_\_\_\_

7(a). What are the window frames made of?

timber  aluminium with

PVC thermal break

aluminium

7(b). Are any windows:

double glazed  tinted

reflective  energy star rated

*If yes, indicate size and location on plans*

8. Indicate in which rooms the following types of internal window coverings are/will be installed

(a) heavy lined curtains and pelmets:

(b) close-weave curtains and pelmets:

(c) heavy drapes:

(d) vertical/venetian blinds or open weave curtains:

(e) holland/roman blinds or close weave curtains:

### C. Design details (continued):

9. Are any windows protected with external blinds, awnings, shutters or pergolas with battens?

yes       no

*If yes, indicate window/s on plans*

10. Does the house have any skylights?

yes       no

*If yes, indicate size and location on plans*

If yes, do any of the skylights have:

Tick appropriate box

shading devices     double glazing

ceiling diffusers     seals (if openable)

11. How many recessed incandescent downlights does the home have?

\_\_\_\_\_

12. How many unsealed exhaust fans does the home have?

\_\_\_\_\_

*Please indicate locations on plans*

13. Is draft-proofing fitted to:

(a) external doors?

yes       no

(b) internal doors to laundries, toilets, bathrooms or ensuites?

yes       no

(c) windows?

yes       no

14. Are dampers fitted to chimneys?

yes       no

15. Are general construction gaps and cracks sealed, i.e. around door and window frames and pipe penetrations?

yes       no

16. Type of internal walls:

framed     timber     metal

brick

other \_\_\_\_\_

*If more than one type of wall, indicate extent on plans*

### APPLICANTS CHECKLIST

Please send one clear copy of each design, including:

floor plan/s to scale

elevations/sections to scale

window schedule or sizes

site plan indicating true north and any adjacent buildings, trees or fences

### D. Declaration

All information provided in this application is true and correct. I understand that should any of the features in this application form, the attached plans and specifications be omitted or altered (including re-orientation), after a rating has been issued this could vary the energy rating, thus the rating would need to be re-calculated and an amended rating re-certified.

Applicant's name \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

### E. Fee Schedule

The agreed fee for preparation of this house energy rating assessment is \$ 450.00 (including GST) per design, payable in full upon presentation of energy certificate/report.

### F. Appliances

Additional information if type of unit is known:

Heating \_\_\_\_\_ Star rating \_\_\_\_\_

Cooling \_\_\_\_\_ Star rating \_\_\_\_\_

Hot water \_\_\_\_\_ Star rating \_\_\_\_\_

*This information will not affect the house energy rating*